

TUITION POLICY

1. TUITION IS DUE BY THE 10TH OF EACH MONTH. ANY TUITION PAID AFTER THAT DATE, FOR ANY REASON, IS CHARGED A \$10 LATE FEE. NO EXCEPTIONS.
2. CLASSES ARE \$15 PER CLASS. TO RECEIVE OUR DISCOUNTED MONTHLY TUITION RATES YOU MUST PAY A YEARLY REGISTRATION FEE OF \$30.
3. THERE ARE NO REFUNDS, NO TRANSFERS OR EXTENSIONS OF TUITION TO THE NEXT MONTH. THERE ARE NO TUITION ADJUSTMENTS. NEW STUDENTS ARE PRO RATED FOR THE MONTH STARTING WITH THE DATE OF THE CLASS FIRST ATTENDED.
4. IF YOU WISH TO DROP A CLASS, YOU MUST FILL OUT A WITHDRAWAL FORM. YOU ARE RESPONSIBLE FOR PAYING ALL TUITION FEES FOR ALL CLASSES REGISTERED IN UP UNTIL THE DATE THE WITHDRAWAL FORM IS SUBMITTED. IF YOU STOP COMING TO A CLASS, YOU ARE BILLED UNTIL A FORM IS SUBMITTED.
5. IF YOU LEAVE FOR VACATION YOU ARE STILL RESPONSIBLE FOR TUITION WHILE YOU ARE GONE. IF YOU WISH NOT TO PAY TUITION YOU MUST FILL OUT A WITHDRAWAL FORM BEFORE YOU LEAVE. IF YOU CHOOSE TO WITHDRAW, YOU WILL BE REQUIRED TO RE-REGISTER WHEN YOU RETURN, AND PAY REGISTRATION FEES AGAIN.
6. IF A STUDENT MISSES A CLASS HE/SHE MAY DO A MAKE UP CLASS IN THE SAME OR LOWER LEVEL OF THE CLASS MISSED. MAKE UP LESSONS MUST BE TAKEN WITHIN 4 WEEKS OF THE MISSED LESSON. LESSONS NOT MADE UP IN THAT TIME WILL BE FORFEITED. MAKE UP LESSONS WILL BE HONORED AS LONG AS YOU AND/OR YOUR CHILD ARE STILL CURRENTLY ENROLLED IN CLASSES AT WESTMINSTER PERFORMING ARTS CENTER. ANY EXISTING MAKE UP LESSONS WILL BE FORFEITED AT TIME OF WITHDRAWAL. SOME CLASSES DO NOT HAVE MAKE UPS IN SAME STYLE OR TYPE OF CLASS.
7. STUDENTS WITH TUITION ACCOUNTS 30 OR MORE DAYS PAST DUE WILL NOT BE ABLE TO ATTEND CLASS UNTIL TUITION AND LATE FEES ARE PAID.
8. THERE IS A \$25 CHARGE FOR RETURNED CHECKS. WESPAC RESERVES THE RIGHT TO REFUSE SERVICE TO ANYONE.

STUDIO RULES

1. NO GUM CHEWING IN CLASS.
2. NO FOOD OR DRINK ALLOWED IN THE STUDIO OR OFFICE AREA. WATER BOTTLES WITH CLOSING CAP OR LID ARE PERMITTED. SODA, SPORTS DRINK BOTTLES AND SNACKS CAN BE BROUGHT INTO THE STUDIO AS LONG AS THE LID IS INTACT, BUT THEY MUST BE OPENED AND CONSUMED OUTSIDE THE OFFICE AND/OR STUDIO.
3. NO TALKING DURING CLASSES. YOU MAY ASK QUESTIONS PERTAINING TO THE CLASS, SUCH AS CHOREOGRAPHY, STEPS OR EXERCISES THAT ARE BEING TAUGHT.
4. THE DOOR TO THE DANCE ROOM WILL BE SHUT DURING CLASS.
5. STUDENTS MUST ASK PERMISSION TO LEAVE THE ROOM DURING CLASS.
6. SPECTATORS ARE NOT PERMITTED TO ENTER THE DANCE ROOM WHILE A CLASS IS IN SESSION. IF ANYONE NEEDS TO USE THE RESTROOM THEY MUST WAIT UNTIL AFTER CLASS IS FINISHED.
7. WE ASK THAT SPECTATORS TALK QUIETLY IN OFFICE AREAS. LOUD VOICES ARE DISTRACTING AND DISRUPTIVE. PARENTS PLEASE DO NOT TALK TO YOUR CHILD DURING CLASS UNLESS IT IS VERY IMPORTANT OR AN EMERGENCY.
8. YOUNG CHILDREN IN OFFICE AREAS NEED TO BE SUPERVISED BY AN ADULT. PLEASE BE AWARE OF WHAT YOUR YOUNG CHILD IS DOING.
9. DISRESPECTFUL BEHAVIOR WILL NOT BE PERMITTED.
10. CLASS TIME IS NOT THE TIME TO DISCUSS PERSONAL GRIEVANCES. AN APPOINTMENT MUST BE MADE WITH BOTH DIRECTOR AND INSTRUCTOR.
11. STUDENTS MUST FOLLOW STUDIO DRESS CODE OR THEY WILL NOT BE ALLOWED TO ATTEND CLASS.
12. STUDENTS MORE THAN 15 MINUTES LATE WILL NOT BE ABLE TO TAKE CLASS.
13. THE AREA BEHIND THE OFFICE DESK IS JASEIDA MOJICA'S OFFICE SPACE. NO ONE IS ALLOWED BEHIND THE DESK WITHOUT PERMISSION.

STUDENT DRESS CODE

BEGINNING BALLET AND BALLET I - BLACK LEOTARD, PINK TIGHTS, PINK BALLET SHOES, HAIR IN A SECURE BUN. A THIGH LENGTH SHORT SKIRT (OPTIONAL).

BALLET II - BLACK LEOTARD, PINK TIGHTS, NO SKIRT, PINK BALLET SHOES, HAIR IN A SECURE BUN.

(OR) BLACK LEOTARD, PINK TIGHTS, SHORT SKIRT (THIGH LENGTH) PERMITTED, PINK BALLET SHOES, HAIR IN A SECURE BUN.

JAZZ / TAP / LYRICAL - BIKETARD, LEOTARD OR HALF TOP, TIGHTS OR JAZZ PANTS, JAZZ AND/OR TAP SHOES (DEPENDENT ON WHICH CLASS),

HAIR PULLED BACK IN A SECURE HAIR TIE (NO LOOSE SCRUNCHIES OR HEAD BANDS THAT FLY OUT). FOR EYE SAFETY, NO LONG BRAIDED PONYTAILS.

JUNIOR CLASSES (AGE UNDER 12) - PINK LEOTARD, PINK TIGHTS, PINK BALLET SHOES AND BLACK TAP SHOES,

HAIR MUST BE PULLED BACK IN BUN OR PONYTAIL WITH A SECURE HAIR TIE. A SHORT SKIRT (THIGH LENGTH) OR TUTU IS PERMITTED.

HIP HOP - DANCEWEAR OR LOOSE FITTING EXERCISE WEAR. JAZZ OR TENNIS SHOES.

BOYS - BLACK SWEATS, JAZZ PANTS OR SHORTS. WHITE T-SHIRT. ADULTS - DANCEWEAR OR EXERCISE CLOTHES. BALLET OR JAZZ SHOES.

ABSOLUTELY NO JEANS! - JEANS DO NOT ALLOW THE STUDENT TO PROPERLY STRETCH DURING THE WARM UP AND ARE RESTRICTING DURING DANCING.

***TIGHTS ARE REQUIRED IN JAZZ, TAP AND BALLET CLASSES FOR SAFETY AND MODESTY. THEY ALSO HELP PREVENT THE OVER DEVELOPMENT OF THIGH MUSCLES. AIR CONDITIONING WILL BE PROVIDED ON HOT DAYS.

STUDENTS UNDER 18 PARENT MUST SIGN:

IN THE EVENT OF AN EMERGENCY, AND I CAN NOT BE REACHED, I HEREBY AUTHORIZE JASEIDA MOJICA, OR ANY OTHER AUTHORIZED ADULT IN ASSOCIATION WITH WESTMINSTER PERFORMING ARTS CENTER, TO ACT ON MY BEHALF TO PROVIDE EMERGENCY MEDICAL TREATMENT FOR MY CHILD FROM A LICENSED MEDICAL PROFESSIONAL.

LIABILITY DISCLAIMER - WESTMINSTER PERFORMING ARTS CENTER AND THE INSTRUCTORS ARE NOT LIABLE FOR PERSONAL INJURIES OR LOSS OF, OR DAMAGE TO PERSONAL PROPERTY. EACH STUDENT MAY DECLINE TO PARTICIPATE IN ANY ACTIVITY. PLEASE INFORM INSTRUCTOR OF ANY PERSONAL LIMITATIONS YOU MAY HAVE. IF YOU HAVE ANY DOUBT TO YOUR PHYSICAL ABILITIES, PLEASE CONSULT WITH YOUR PHYSICIAN BEFORE PARTICIPATING

I HAVE READ AND UNDERSTAND THE RULES, DRESS CODE AND TUITION POLICIES OF WESTMINSTER PERFORMING ARTS CENTER.

I HAVE RECEIVED A COPY OF THE RULES, DRESS CODE AND POLICIES.

PARENT SIGNATURE: _____ STUDENT NAME: _____ DATE _____